

CHILDREN, FAMILIES AND COMMUNITY COMMITTEE

Terms of Reference

Membership

- a) The Committee will consist of no fewer than **five** governors
- b) The Committee may include co-opted non-voting members as appointed by the Governing Body.
- c) The Chairman and members will be appointed by the Governing Body.

Quorum

The quorum for meetings of the Committee is three governors.

Clerking

The clerk to the committee is Jenni Hicks.

Meetings

- a) The Committee shall meet at least once a term and otherwise as required.
- b) Each meeting will be minuted and will be circulated to all members of the Governing Body before the next full Governing Body Meeting.

Responsibilities: all committees have the following responsibilities:

- To receive reports from members of staff about matters relating to any of the issues listed in their terms of reference.
- To contribute to, monitor and evaluate relevant parts of the summary of self evaluation, the school development plan and the policies allocated to them, reporting or making recommendations to the full governing body.
- To consider recommendations from relevant external reviews for example audit, Ofsted or local authority review, to agree the actions needed to address any issues identified and to monitor and evaluate regularly the implementation of any plan agreed, reporting or making recommendations to the full governing body.
- To take appropriate action on any other relevant matter referred by the governing body.

The Children, Families and Community committee will

- oversee the school's contribution to pupil well-being, including the extent to which pupils feel safe, adopt healthy lifestyles and contribute to the school and wider community;
- establish a policy on behaviour and associated policies e.g. anti-bullying, monitor their implementation and evaluate outcomes e.g. the impact on exclusions in the school ;
- monitor attendance and evaluate strategies designed to maximise it
- establish, monitor and evaluate child protection and safeguarding policies and procedures;
- monitor and evaluate strategies to ensure that pupils are enabled to contribute to the school and the wider community;
- monitor and evaluate the engagement of parents with the school, parental views and how these are taken into account and consider ways in which home-school links can be further developed, making appropriate recommendations;
- monitor and evaluate the effectiveness of communications with parents including statutory requirements such as the complaints procedure and home-school agreement
- monitor community links and community use of the school, and evaluate the school's contribution to promoting community cohesion;
- monitor the range of the extended school offer and evaluate its impact;

- monitor and evaluate the welfare requirements of the Early Years Foundation Stage (if applicable);
- monitor and evaluate the performance of the Children's Centre if applicable

Sections of SEF:

List

School Development Plan Priorities:

List

Statutory policies and documents

- School behaviour policy
- ~~Data protection~~
- Admission arrangements
- Complaints procedure
- Freedom of information Scheme
- Home School Agreement
- Publication of equality information and objectives (Public Sector Equality Duty)
- Register of pupils
- Child protection
- Prospectus
- Care policy
- Social Media school policy
- Admission arrangements including oversubscription criteria
- Equal opportunities
- Anti-bullying

Commented [HU1]: Resources Ctte

Reviewed by Children, Families & Community Committee – November 2012
 Approved Governing Body –
 Next review – Autumn 2013