



# **WESTFIELD SCHOOL POLICY AND PROCEDURE**

**GUIDELINES FOR GOOD  
PRACTICE IN INTIMATE  
CARE**

# **WESTFIELD SCHOOL**

## **INTIMATE CARE**

### **POLICY STATEMENT**

All the pupils at Westfield have the right to be safe and be treated with dignity and respect. These guidelines are designed to safeguard both pupils and staff and to apply to every member of staff involved with their intimate care.

Pupils with disabilities can be very vulnerable. All staff involved with their intimate care need to be sensitive to the pupils needs and also aware that some care tasks or treatments can be open to possible misinterpretation. If basic guidelines are followed then everyone is safe.

- There will always be 2 members of staff present during any situation involving personal care.
- Every pupil should be treated with dignity and respect at all times.
- Wherever possible staff involved will be of the same gender as the student.
- All pupils should be involved, as far as possible, in their own intimate care.
- Staff will be appropriately trained by school staff or health professionals where appropriate.
- Staff should be mindful of prioritising student wellbeing at all times, and be aware of and responsive to a pupil's reactions during all aspects of personal care.
- If staff are concerned by a pupil's appearance or reactions then Safeguarding protocol should be followed.
- The students' privacy must be secured at all times.
- Care areas must be tidy, sterile and attractive environments.

This guidance is reviewed regularly by the Children, families and Community Committee of the Governing body.

Last reviewed on 5.2.18    signed \_\_\_\_\_